



**GENERAL LAND PLAN &
PLANNED UNIT DEVELOPMENT
APPLICATION**

FOR OFFICE USE
(Rev. 1/1/13)
Accounting Code: PF
2013 Fee: See below

Fee Required _____

Case No. _____ - _____

Return Your Submittal To Development Planning (Attn: Development Review Coordinator)
Sugar Land City Hall, 2700 Town Center Blvd. North, Sugar Land, Tx 77479, Phone#: (281) 275-2218

PROJECT NAME _____

Submittal Type & Fee ☐ General Land Plan \$2,475 + \$10/acre or fraction (max. \$3,500) ☐ Major Amendment \$1,600 + \$10/acre or fraction (max. \$3,500) ☐ Minor Amendment \$650 ☐ Planned Unit Development \$1,600 + \$20/per acre or portion (max. \$3,000)

Project Location: ☐ City Limits (Zoning: _____) ☐ ETJ

Property Acreage _____ Legal/ Location Description _____

Types of Uses ☐ Single-Family Residential ☐ Commercial/ Industrial ☐ Planned Development
 ☐ Multi-Family Residential ☐ Business/ Office

CONTACT INFORMATION

Property Owner (Please Note - the Property Owner's Information Must be provided):

Name _____

Company _____

Phone _____ Email _____

Property Owner's Authorization (May be submitted under separate cover on company letterhead):

I am the owner of the property for which this application is being made. I authorize

(Project Representative) to submit this application and

to correspond with the City of Sugar Land regarding this application on my behalf.

X _____
Property Owner's Signature (Required) _____ Date _____

Project Representative:

Contact Person _____

Company _____

Phone _____ Email _____

This is to certify that the information on this form is COMPLETE, TRUE and CORRECT and the undersigned is authorized to make this application. I understand that this application will expire one year from the date of submittal if the Planning & Environmental Services Department has not received a revised submittal.

X _____
Project Representative's Signature _____ Date _____

General Land Plan Submittal Requirements:

Applications submitted without the following items will not be routed for review

- Nine (9) Copies of the Completed Application
- Nine (9) Copies 24" x 36" prints – folded to 8 ½" x 14"
- Submittal Fee
- PDF copy of General Land Plan or Planned Unit Development submittal
- Three (3) copies of a Traffic Impact Analysis (Contact Engineering Dept. at 281-275-2870 to determine necessity)
- Information on parkland if residential acreage is included

Traffic Impact Analysis (TIA) Threshold Worksheet

Complete this form as an aid to determine if your project requires a Traffic Impact Analysis.

Project Name: _____

Location: _____

Applicant/Contact: _____

Contact Phone Number: _____ Contact Email: _____

Application Type (check one):

_____ Zoning (CUP/PD) _____ Site Plan _____ Plat _____ Other: _____

Anticipated Land Use	Units*	ITE Code	ITE Trip Rates / Trips Generated			
			Daily Total	AM Peak Hour	PM Peak Hour	Weekend Peak Hour
			/	/	/	/
			/	/	/	/
			/	/	/	/

* Units should be based on what is used for the trip generation rate (ie. Gross Floor Area, Acreage, etc), be sure to specify in the box.

All Trips generated should be based on the latest edition of the ITE Trip Generation Manual.

All thresholds to determine when a TIA is necessary are contained in the City of Sugar Land's **Traffic Impact Analysis Guidelines** which is available on the City website www.sugarlandtx.gov. Go to the Engineering Department then click on Design Standards.

Applicant's Signature: _____

Date: _____